



Analyst – Executive Search

Position Information	
Position Title:	Analyst
Location:	Perspective, 268 Summer Street, Boston, MA
Hours:	Full-Time

Position Overview
At Perspective, we believe that the best vehicle for the continued evolution of healthcare is people. Perspective provides executive placement and organizational development services to evolving healthcare and life sciences companies. Our small, collaborative, and driven team is seeking an Analyst to support our work in identifying, assessing, and recruiting Board Directors and C-Suite leaders to innovative and evolving healthcare companies.

Roles & Responsibilities
<ul style="list-style-type: none">• Conduct desk research into the market dynamics impacting our clients, life sciences industry trends, and key leadership movements; support the identification of potential candidates for ongoing leadership searches through primary and secondary research• Develop presentations and reports (Word, Excel, PowerPoint, etc.) for internal and external use, including business development pitch decks as well as progress reports, reference reports, other client deliverables• Manage project progress against client deliverables by driving the project’s research strategy, tracking candidate statuses, and drafting / updating relevant project documentation• Contribute to the firm’s proprietary database, including updating and entering new information related to executives, projects, and companies

Requirements
<ul style="list-style-type: none">• BA or BS degree with a strong academic background; degree in a healthcare, life sciences, business, or finance is a plus• Prior experience in the healthcare industry, investment banking, management consulting, or other professional services firm• Detailed oriented with high standards and strong organizational / time management skills• Analytical, methodical research capability coupled with perseverance and a solutions-driven mindset• Self-starter, flexible, and able to deal with diverse assignments and expectations; willing to engage across all needed tasks to drive a search process forward• Passion for developing subject matter expertise in innovative healthcare and life science companies and their senior-most talent

Contact Us
To apply, please send a resume and cover letter outlining relevant experience to contact@perspective.com . For more information about Perspective, visit www.perspective.com .